

SENIOR ENVIRONMENTAL LAW ENFORCEMENT OFFICER

DEFINITION: Under general supervision, performs work of moderate difficulty involving the enforcement of federal and Navajo Nation environmental laws which are administered and enforced through the Navajo Nation Environmental Protection Agency; serves as lead officer; performs related work as assigned.

ESSENTIAL FUNCTIONS: This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

TASKS:

Serves as a lead environmental law enforcement officer; provides work guidance and direction to lower level environmental law enforcement officers in carrying out procedures and measures concerned with the enforcement of environmental laws; serves as environmental law enforcement sergeant in the absence of the immediate supervisor or sergeant in charge; exercises full authority in the enforcement of tribal, state and federal environmental laws and regulations; patrols assigned area; investigates alleged or suspected environmental violations pertaining to air, hazardous waste, solid waste and water; interviews alleged suspects and witnesses; photographs, preserves, collects and files physical evidence.

Reviews shipping documents and manifest cargo content for alleged illegal transportation, storage and disposal of hazardous materials and substances; issues citations or notice of violations; conducts surveillance; prepares required reports; confirms and verifies return-to-environmental-compliance; prepares and executes search and arrest warrants; serves subpoenas; attends pre-trial hearings and presents evidence; testifies in court; apprehends and transports suspects; searches suspect for evidence and advises suspect of their rights; carries firearms; ensures safe operation of equipment.

Prepares referrals to environmental investigator and appropriate environmental protection agency for prosecution, responds to accidents and emergencies involving the release of hazardous waste, materials and substances; secures accident scene to protect victims, property and the environment; renders first aid and calls for medical assistance; assists with the identification of unlawful clandestine laboratory activities; consults with environmental investigator and technical staff of the Criminal Investigations Division and the United States Environmental Protection Agency.

Provides backup to other law enforcement agencies in emergency situations; assists and provides security to protect victims, property and the environment promotes community oriented policing through community interaction; participates and presents information on environmental laws and regulations at community meetings, educational institutions, public and private groups; attends and participates in training and employee development activities; assists environmental law enforcement sergeant in training of new officers.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

Knowledge of the principles and practices of police administration and methods.

Knowledge of departmental rules and regulations and applicable federal, state, local and tribal laws.

Knowledge of the standards by which the quality of police services is evaluated.

Knowledge of the practices and methods of law enforcement, criminal investigation and identification.

Knowledge of all types of firearms, communications equipment and vehicles used in law enforcement.

Skill in analyzing situations quickly and objectively to determine the proper course of action.

Skill in the use of assigned weapons and other police equipment.

Skill in establishing and maintaining effective working relationships.

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Ability to understand and follow written and oral instructions and to relate information clearly and accurately as necessary.

Ability to enforce laws tactfully, firmly and impartially.

Ability to prepare technical reports and correspondence.

Ability to make community presentations and implement the Community Oriented Policy concept.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT: Work requires the ability to pass the physical fitness standard as put forth by the POST for police officers. Work requires walking, running, lifting and climbing during efforts to catch or subdue hostile individuals. Exposure to hazardous, uncontrollable and life threatening situations can occur.

MINIMUM QUALIFICATIONS:

- A high school diploma or GED; and three (3) years of experience as a Police Officer.

PREFERRED QUALIFICATIONS:

- Two (2) years of experience as a Senior Police Officer or higher rank.
- Firearms, Hazardous Materials, Investigations, Search and Seizure Laws training.

SPECIAL REQUIREMENTS:

- A favorable background investigation.
- Must pass a psychological evaluation, physical examination, physical agility and drug screening test.
- Possess Arizona, New Mexico or Utah Peace Officer Standards and Training (POST) Certification.
- Commissioned by the Navajo Nation Environmental Protection Agency.
- Possess a valid state driver's license.

Supplemental Requirements:

Incumbent must obtain 40 hour Hazardous Waste Operations and Emergency Response Certification within 90 days of date of hire. Additional certifications/training may be required.

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.